ACL Data Analyst

The ACL Data Analyst is responsible for contributing to the successful development of ACL-based products. This is performed through the practical application of ACL software, ACL scripting, technical product knowledge and auditing/accounting knowledge.

Job Title
ACL Data Analyst

Division/Department
CQS GRC Solutions (Pty) Ltd

Reason for Vacancy
Replacement.

Reporting to:
Rachela Shachman (Head: Product & Engineering)

Main Purpose of the Position
The ACL Data Analyst will be part of a team of Data Analysts and Developers who script and develop ACL scripts for internally developed Audit and Tax products.

Key Deliverables and Weighting

➢ **High Quality ACL Scripting for internal audit and tax products:**
  • Scripting that is in line with internal development standards and ACL scripting standards and syntax
  • Development that delivers on requirements outlined in functional specifications
  • Development that delivers on requirements outlined in JIRA user stories, bugs or tasks
  • Improvement of existing ACL scripts of the internal products and raising them with the Product Manager
  • Spotting and raising defects with the Product Manager
  • Continuous improvement of the existing scripts
  • Peer review of other developers work before going to QA
  • Documentation of technical specifications after development work is complete
  • Logging of development work and time on GIT and JIRA, and in accordance with JIRA workflows
  • Delivery of assigned features and work by the end of a sprint and those for an external release date
➢ **Work with the team of developers to deliver on the sprint’s assigned user stories, tasks, sub-tasks and bug fixes:**

- Take ownership of key tasks, identify their dependencies, prioritise them, and see them to completion within the sprint and its deadlines.
- Consistently show the ability to identify risks and issues threatening the success of your deliverables and understand the impact that it has on your work or project. Ensure you think about possible mitigations before raising to the manager.
- Providing clear and concise updates at the daily stand-up meetings.
- Effectively contributing to the team to be able to deliver on the sprint’s deliverables.

➢ **Continuous learning of ACL products:**

- Completion of ACL training.
- Internal team learning of features and improvements outlines in ACL Releases.
- Proactive learning of ACL throughout time in the team.

➢ **Assisting local and global consultants with product and implementation queries**

Management Level and Details of the Management Component of this role

This is not a management role.

**Technical Knowledge, Skills and Abilities**

- Interest in audit data analytics, scripting and data.
- Must be IT / technically inclined.
- The ability to see the potential of using ACL and data analytics to change and better the way Internal Audit, Finance, Tax and Compliance do their work.
- Able to troubleshoot and deep dive into complex technical issues.

**Behavioural / Soft Competencies, Skills and Abilities**

- High attention to detail.
- Able to understand complex concepts.
- Organised, able to do time-management and prioritization.
- Excellent communication skills.
- Ability to thrive under pressure.
- Team player.
- Presenting solutions and products in written or oral reports.

**Education and Qualification**

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<tr>
<th>Essential requirements</th>
<th>A related Bachelor of Commerce or Bachelor of Science degree (completed)</th>
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<tr>
<td>Desirable Requirements</td>
<td>Accounting and Auditing subjects</td>
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<td>Honours degree</td>
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For more information, or if you have any questions, please contact:

Thando Sohaba
Thando.Sohaba@adaptit.co.za | 011 507 0177
Details of Experience

Essential experience 1-2 year’s work experience in data analytics

Desirable Requirements
- ACL scripting experience
- Database experience (MS SQL, Oracle, MySQL, etc)
- ERP experience

Computer Skills and Knowledge
- Full Microsoft Office Suite
- Advanced skills in MS Excel
- Previous ACL scripting experience would be a huge advantage
- SQL beneficial
- Programming experience, even at a high school or personal interest level, would be beneficial

Working Environment & Travel

Energetic and Team-based working environment.
This position is office based but some ad-hoc travel to clients will be required.

Working hours
8:30 - 17:00 but dependent on client needs and project progress.

What will make the incumbent successful in this role?

The perfect candidate will have a keen interest in technology and data analytics. He/she will have a high aptitude and higher-than normal desire to learn the new skills and ACL scripting language required for the role. He/she will be good culture fit to join the development team; the culture of this team is one of an easy-going nature but also high-performance and intellectual.

Equity Statement

We are committed to Employment Equity in our recruitment process. It is our company policy to promote within wherever possible. Therefore, priority will be given to our internal applicants if this enables us to achieve our Equity goals.